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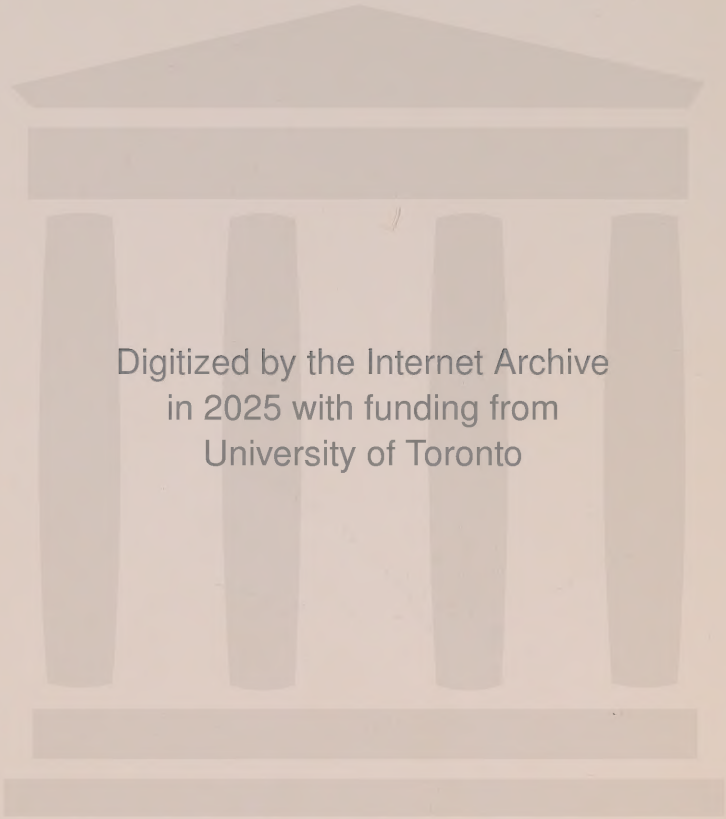
DEPARTMENT OF EDUCATION

1955 SUMMER COURSES



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GENERAL
ANNOUNCEMENT

1955
SUMMER
COURSES

ONTARIO DEPARTMENT OF EDUCATION

FOREWORD FROM THE MINISTER

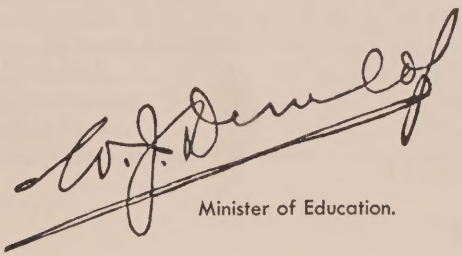
Once more the Department of Education offers to the teachers in the elementary and secondary schools of the Province summer courses which are designed to meet the requirements of ambitious teachers who are anxious to improve their academic standing in order that they may qualify for greater service to the community. Many thousands of teachers take advantage of these courses every summer in order that they may be ready for promotion when greater opportunities are offered to them.

Of course, thousands of teachers attend summer courses offered by the Universities of Ontario and many of them have in that way obtained university degrees which mean a great deal in our profession and I do hope that many more will avail themselves of those opportunities again this year.

To be ambitious for advancement is good; to fail to prepare, academically and professionally, for advancement, results in disappointment; to make the necessary preparations and to work diligently in the classroom are steps by means of which an industrious and conscientious teacher climbs the paedagogical ladder.

May I ask that those who receive this booklet, outlining a varied programme for a few weeks of the coming summer, will peruse it carefully and make whatever decision mature consideration may suggest.

To all our teachers I extend my best wishes for a happy and successful summer.



Minister of Education.

February 21st, 1955.

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COURSES AND CENTRES

I. If the number of duly qualified teachers who apply for admission is sufficient, the following courses leading to certificates will be provided by the Department of Education from Monday, July 4 to Friday, August 5 inclusive.

1. Agriculture, at Guelph,
   (a) Intermediate, Part II
   (b) Specialist's

2. Art, at Toronto,
   (a) Elementary
   (b) Intermediate
   (c) Supervisor's
   (d) Specialist's

3. Audio-Visual Aids, at Toronto,

4. Auxiliary Education, at Toronto,
   (a) Elementary
   (b) Intermediate
   (c) Supervisor's
   (d) Specialist's

5. Commercial Subjects, at Toronto,
   (a) Elementary
   (b) Intermediate
   (c) Specialist's

6. Grade XIII Subjects, at Ottawa and Toronto,

7. Guidance, at Toronto,
   (a) Elementary
   (b) Intermediate
   (c) Specialist's

8. High School Assistant's, Type B, at Toronto,

9. High School Principals', at Toronto,

10. Home Economics, at Toronto,
    (a) Elementary, Parts I and II

11. Industrial Arts, at Toronto,
    (a) Elementary, Type B, Parts I and II
    (b) Elementary, Type A
    (c) Specialist's, Parts I, II and III

12. Music, at Toronto,
    (a) Vocal (for Elementary Schools)
        (i) Elementary, Type B
        (ii) Intermediate, Type B
        (iii) Supervisor's
    (b) Vocal (for Secondary Schools)
        (i) Elementary, Type A
        (ii) Intermediate, Type A
        (iii) Specialist's
    (c) Instrumental
        (i) Elementary
        (ii) Intermediate
        (iii) Specialist's

13. Physical and Health Education,
    (a) At Kingston, for women qualified to teach in the secondary schools,
        (i) Elementary, Type A
        (ii) Intermediate, Type A
        (iii) Specialist's
    (b) At Hamilton, combined courses for men and women qualified to teach in the elementary schools,
        (i) Elementary, Type B
        (ii) Intermediate, Type B
        (iii) Supervisor's

14. Primary Methods, Parts I and II, at Hamilton, London, and Ottawa,

15. Vocational Courses, at Toronto,

II. If the number of duly qualified teachers who apply for admission is sufficient, the Department of Education will provide the following refresher courses.

16. Elementary School Principals' Refresher (July 4 to July 15 inclusive), at Toronto,

17. Guidance Refresher (July 18 to July 22 inclusive), at Toronto,

18. Music Refresher (July 18 to July 22 inclusive), at Toronto,

NOTE—Three publications of the Department of Education deal with summer courses.

1. The General Announcement of Summer Courses, 1955

   A copy is being sent to each school, with additional copies to the larger schools.

2. The Application Form

   One copy is being sent with each General Announcement and additional copies may be obtained upon application to the Deputy Minister.

3. The Mimeographed Circular regarding each course

   Before making application for admission, each teacher is urged to write to the Deputy Minister for the Mimeographed Circular which gives information regarding the course in which he is interested.

GENERAL INFORMATION

ADMISSIONS

1. The admission requirements for each course are outlined on the following pages. Teaching certificates mentioned are those issued by the Ontario Department of Education.

   Teachers-in-training at the Provincial Teachers' Colleges and the Ontario College of Education and teachers who hold Letters of Standing are eligible for admission to any of the courses for which they are otherwise qualified.

2. Application forms for admission to the courses should be filled in and addressed to the Deputy Minister, Department of Education, Parliament Buildings, Toronto.

3. For the satisfactory organization of the courses, applications should reach the Department not later than **May 25.** No assurance can be given that applications received later than this date will be considered. Late applications will not be considered in any courses where it becomes necessary to limit the enrolment. Applicants are advised that Letters of Admission may not be mailed from the Department before June 8.

4. If, as a result of the small number of applicants, the Department should decide not to provide a course, applicants for admission thereto will be duly notified.

TRANSPORTATION

Reduced fares will be granted by the Canadian Passenger Association to teachers and dependent members of their families who accompany them, from stations in Canada. The teacher should purchase a one-way ticket at full fare from his home station to the place of the Summer Course and obtain from the ticket agent a standard convention certificate. Upon presentation of this certificate, signed by the principal of the course, a ticket for the return journey may be purchased at one-half of the regular one-way fare. These reduced rates may be obtained during the three days before the opening of the course and not more than three days after the close of the course, not counting Sundays. Return tickets are valid for 30 days and will permit of stop-overs, but they must be presented within three days of the close of the course.

REGISTRATION

1. All applicants shall present themselves for registration not later than 9.00 a.m. on the first day of the session at the places at which the courses are to be given.

2. In the five-week courses the classes will be organized and the work will begin not later than the morning of the second day.

3. In the short courses the work will begin during the morning of the first day.

ATTENDANCE

Since the courses are brief and the work concentrated, regular attendance is required. There is no provision for admitting teachers who are not prepared to attend regularly for the full period of the course.

Since each Summer course is a complete unit designed to occupy the full attention of those attending, it is not possible for a teacher to be admitted to more than one course during the same period.

FEES

Each teacher admitted to a five-week course, with the exception of ex-service men and women, will be required to pay a fee of $10.00. The fee for a refresher course lasting two weeks is $5.00 and for a one-week refresher course it is $2.00. Fees are payable in cash at the opening of the course to the Principal in charge. Each ex-service man or woman who wishes to be exempted from paying fees must, at the time of registration, present documentary evidence of honourable discharge from active service.

ACCOMMODATIONS

1. The University authorities in Toronto are prepared to offer accommodation to teachers as follows:

   For men—University Residences—W. D. Foulds, Registrar's Office, University of Toronto; The Bursar, Victoria University; The Bursar, Trinity College.

   For women—Whitney Hall, Office of the Dean of Women, 79 St. George St.; Annesley Hall, Office of the Dean of Women, Victoria University; St. Hilda's College, The Bursar, Trinity College.

   Teachers are advised to make arrangements for accommodation *as early as possible,* without waiting for the receipt of their Letters of Admission.

2. The Campus Co-operative Residence Inc., 24 Willcocks St., Toronto 5, can provide limited accommodation for men and women.

3. The University authorities in Kingston are prepared to offer accommodation to women teachers. Enquiries should be addressed to the University Housing Office.

4. The University authorities in Hamilton are prepared to offer accommodation to teachers. Enquiries should be addressed to The Bursar, McMaster University.

5. A list of boarding houses for teachers taking the Primary Methods Course at Hamilton, London or Ottawa may be obtained from the Secretaries of the Teachers' Colleges at these centres. Letters in this connection should be addressed: The Secretary, Teachers' College, Hamilton (London, Ottawa), Ontario.

6. (a) Applicants admitted to the courses in Agriculture at the Ontario Agricultural College, Guelph, may obtain board and lodging in residence at the rate of $10.00 a week.

   (b) It is not necessary to make application for a room since the Department of Education will keep the College authorities informed regarding the number of applicants.

   (c) Rooms will be assigned on arrival. Each teacher rooming in residence at the Ontario Agricultural College must bring the following equipment: two pairs of single sheets, two blankets, one pillow, two pillow cases, one bed spread, towels, toilet soap, and a laundry bag. All linen should be plainly marked and the student's name should be in distinct letters on the laundry bag.

DETAILS OF COURSES

Agriculture

Although the courses offered this year will be similar to those given in 1953, it is expected that in 1956 there will be changes in the requirements for the various certificates.

This year the following courses will be offered.

INTERMEDIATE

The course leading to an Interim Intermediate Agriculture Certificate consists of two summer courses, Part I and Part II. Part II only will be offered in 1955.

To Part II of the Intermediate course may be admitted an applicant who has completed Part I of the course or who holds:

(a) an Interim or Permanent Elementary Certificate in Agriculture,

(b) a First Class Certificate, and

(c) Grade XIII or equivalent University standing in Biology and either Physics or Chemistry.

A teacher who has completed successfully four years of Agriculture or Agricultural Science is eligible for the Interim Elementary Agriculture Certificate. These teachers may, if they hold the Grade XIII standing in Science, be admitted to Part II of the Intermediate course.

SPECIALIST'S

To the course for the Interim Specialist's Certificate in Agriculture may be admitted a teacher who holds an Intermediate Agriculture Certificate, and either

(a) a High School Specialist's Certificate in Science or an Interim High School Assistant's Certificate, Type A, in Science, or

(b) a High School Assistant's Certificate and a degree with standing in Science courses acceptable to the Minister, and who, in addition, has had at least five years of successful experience teaching Science, including at least two years of teaching Agricultural Science, in a secondary school.

EQUIPMENT

A teacher attending a course in Agriculture is required to furnish his own working material for plant collections, etc. Such material may be bought at the College. He should also bring field or opera glasses, a pocket knife, a pocket magnifying glass, and any books which he possesses and has found useful for the work in Agriculture. As a considerable amount of work

is taken out of doors, the teacher should provide himself with suitable wearing apparel for gardening and field trips.

A swimming pool and tennis courts are available at Guelph for the use of Summer School students.

NOTE—A fee of 50c. per student will be levied for social activities and athletics.

Art

ELEMENTARY

To this course may be admitted an applicant who holds a Second Class or more advanced teaching certificate, or a Letter of Standing.

To enrol in this course no previous special training in art or crafts is necessary.

The course is offered so that teachers may have a broad survey of art and crafts activities in relation to general education. It will aid prospective specialists in art and crafts work to discover their particular abilities and in the future to select courses leading to the advanced certificates. Rural teachers or those seeking a refresher course will find this course particularly valuable.

Those enrolled will be offered a wide choice of activities and units of study. Individual problems of the students will receive attention.

Students will complete several examples of art and crafts work and the integration of this work with other school activity will be stressed. Discussions of contemporary thought in philosophy, psychology and pedagogy connected with art and crafts will be held for those who are interested.

Outstanding specialists in various fields of design will lecture on their particular fields, while the core work of the course will be guided by teachers who have had outstanding success in teaching in the ordinary classroom situation.

A candidate who, in the opinion of the staff of the summer course, shows an intelligent insight into the use of art and crafts in general education and a reasonable technical skill in the manual work completed in the course will be granted an Interim Elementary Art and Crafts Certificate.

INTERMEDIATE, PART I

To this course may be admitted an applicant who holds the Elementary Art and Crafts Certificate or the Elementary Art Certificate, or who submits evidence of the successful completion of an equivalent course.

Teachers will continue to explore the various media and techniques with which they dealt in the elementary course. Some specialization in both art and crafts will be expected and artists and craftsmen will assist teachers to achieve greater proficiency in their chosen work. Those enrolled in this course are advised to attend a series of lectures dealing either with recent developments related to art teaching or with trends connected with design.

Students who complete the work of Part I of the Intermediate Art Course satisfactorily will be given a statement to this effect.

INTERMEDIATE, PART II

To this course may be admitted a student who holds a letter for Part I of the Intermediate Art Course or who submits evidence of the successful completion of a course the Minister deems equivalent to the Intermediate Art Course Part I.

This course will be a continuation of the work taken in Part I of the Intermediate Course in Art. Students who complete the course satisfactorily will receive an Interim Intermediate Art and Crafts Certificate.

SUPERVISOR'S

To this course may be admitted an applicant who holds the Intermediate Art and Crafts Certificate or the Intermediate Art Certificate, or who submits evidence of the successful completion of an equivalent course.

Candidates for the Interim Supervisor's Certificate in Art and Crafts will be required to demonstrate an intelligent insight into the use of art and crafts in general education, a reasonable technical skill in the manual work completed in the course, ability in two-dimensional and three-dimensional work, and a knowledge of historical trends in design.

SPECIALIST'S

To this course may be admitted an applicant who

(a) holds a certificate qualifying him to teach in a high or continuation school or a collegiate institute; and

(b) holds an Intermediate Art and Crafts Certificate or an Intermediate Art Certificate.

Candidates for the Interim Specialist's Art and Crafts Certificate will be required to demonstrate a reasonable degree of ability in the execution of both art and crafts. They must also have a knowledge of trends in design and of recent thought in pedagogy, psychology and philosophy connected with art and crafts and specifically related to teaching in secondary schools.

NOTE 1.—An Orientation Bulletin describing the general procedure followed and the units of work offered will be sent early in June to each teacher who has been admitted to an Art Course.

NOTE 2.—Each teacher enrolled in an Art Course will be asked to pay an additional $6.00 fee for supplies and for the purposes of the students' organization.

Audio-Visual Aids

To this course may be admitted an applicant who holds a Second Class or more advanced teaching certificate, or a Letter of Standing.
This course will acquaint teachers with techniques in Audio-Visual instruction. Experienced teachers will demonstrate approved methods of using films, filmstrips, radio and recordings, and all types of non-projected aids. Those enrolled will have an opportunity to become thoroughly familiar with the latest films available from the Visual Education Branch, and will evaluate recent filmstrips from various producers. Training in the operation of film projectors, tape recorders, filmstrip and opaque projectors will be provided.

Ample opportunity will be provided for individual practice in using a wide range of Audio-Visual material through workshop periods.

An Audio-Visual Aids Certificate will be granted to those who complete the course successfully.

EQUIPMENT

1. Teachers are requested to bring to this course:
   (a) Fifteen flat, unmounted pictures suitable for workshop training in mounting and filing.
   (b) Material such as maps, pictures of birds, flowers, etc., to be copied on 3¼" x 3¼" slides.
2. Teachers are advised to make a survey of the Audio-Visual Aids in their own schools prior to registration. They should know the make and type of the sound film projector, filmstrip projector, tape recorder, public address system and duplicator.

Auxiliary Education

ELEMENTARY

To an elementary course may be admitted an applicant who

(a) holds a Second Class or more advanced teaching certificate, and

(b) submits the statement *which is printed on the application form,* signed by his inspector, that he has taught successfully in the schools of Ontario for at least two years subsequent to the date of his Interim teaching certificate. (Note—Teaching done under a Letter of Permission is not counted for this purpose.)

The courses leading to the Interim Elementary Auxiliary Education Certificate are of three types:

TYPE I—OPPORTUNITY AND HANDICRAFT

For teachers of slow learning and retarded children.

TYPE II—SPEECH CORRECTION AND LIP READING

For teachers of children with speech handicaps, and children who are hard-of-hearing or deaf.

TYPE III—REMEDIAL TEACHING

For teachers of children who need the assistance of diagnostic and remedial techniques in academic work.

The Interim Certificate granted upon successful completion of one of these courses will be valid for two years. The Department of Education is not providing a Permanent Elementary Auxiliary Education Certificate.

INTERMEDIATE

To an intermediate course leading to a Type I, II or III Certificate may be admitted an applicant who holds

(a) an Interim Elementary Auxiliary Education Certificate of the corresponding type; or

(b) an Auxiliary Education Certificate granted prior to 1947.

To an intermediate course leading to a Type IV or V certificate may be admitted an applicant who holds

(a) an Interim Elementary Auxiliary Education Certificate, Type I, II or III, or

(b) an Auxiliary Education Certificate granted prior to 1947.

The Interim Intermediate Auxiliary Education Certificate granted upon successful completion of one of these courses will be valid for two years.

The courses leading to the Interim Intermediate Auxiliary Certificate are of five types:

TYPE I—OPPORTUNITY AND HANDICRAFT

TYPE II—SPEECH CORRECTION AND LIP READING

TYPE III—REMEDIAL TEACHING

TYPE IV—SIGHT SAVING

For teachers of auxiliary sight saving classes.

TYPE V—HOME INSTRUCTION, HOSPITAL AND ORTHOPAEDIC

For teachers who give tutorial work in the home to physically handicapped children, or for teachers who give educational instruction in hospitals or orthopaedic classes.

SUPERVISOR'S

To this course may be admitted an applicant who holds

(a) an Intermediate Auxiliary Education Certificate, Type I, II, III, IV or V;

(b) (i) an Elementary Auxiliary Education Certificate, Type I, II or III, and

(ii) a certificate in Art and Crafts, Industrial Arts and Crafts, Guidance, Vocal Music, or Physical and Health Education obtained by successful attendance at three summer courses in one of these subjects, or

(c) (i) an Elementary Auxiliary Certificate, Type I, II or III, and

(ii) any four elementary certificates obtained by successful attendance at summer or winter courses in Agriculture, Art and Crafts, Industrial Arts and Crafts, Guidance, Home Economics, Music or Physical and Health Education.

This course is for a teacher who wishes to qualify as a supervisor of an auxiliary elementary class, or as a principal of an auxiliary elementary school.

The Interim Supervisor's Certificate in Auxiliary Education granted upon the successful completion of this course will be valid for two years.

SPECIALIST'S

To this course may be admitted an applicant who holds

(a) a High School Assistant's Certificate, or an Ordinary Vocational Certificate; and

(b) the qualification outlined in (a), (b) or (c) in the case of admission to the Supervisor's Course.

This course is for a teacher who wishes to qualify as a specialist in auxiliary education, or as a principal of a special industrial school.

The Interim Specialist's Certificate in Auxiliary Education granted upon successful completion of this course will be valid for two years.

Commercial Subjects

ELEMENTARY

To this course may be admitted an applicant who holds a Second Class or more advanced teaching certificate, or a Letter of Standing.

INTERMEDIATE

To this course may be admitted an applicant who holds an Elementary Commercial certificate, or who is completing subjects for the Elementary certificate and whose programme, approved by the principal, permits a start on the work towards the Intermediate Certificate.

SPECIALIST'S

To this course may be admitted an applicant who holds the Intermediate Commercial certificate or who is completing subjects for the Intermediate certificate and whose programme, approved by the principal, permits a start on subjects leading to the Commercial Specialist's Certificate.

In all subjects of the Specialist's course, except Business Machines, extension courses with the Department of Extension, University of Toronto, must be approved by the principal and completed prior to enrolment in these subjects at the summer course.

APPLICATIONS

Since most of the courses require preparatory study before attendance at the summer course, an applicant should make early application for (1) admission, in order that he may be sent his time-tables and detailed information regarding the course well in advance of the opening date, (2) evaluation

of work done in any of the commercial subjects at University, business college or school. Supplemental Examinations will be provided during the first week of the summer course for those candidates who have credit for attendance in certain subjects but have not obtained standing. These examinations will begin on the afternoon of July 4.

Grade XIII Subjects

1. Summer courses will be offered in some of the subjects of Grade XIII at Toronto and Ottawa. If there are sufficient applicants the subjects offered will be as follows:

   (a) At Toronto: English Literature, English Composition, History, Algebra, Geometry, Trigonometry and Statics, Physics, Chemistry, Botany, Zoology, French Authors, French Composition, Latin Authors, and Latin Composition.

   (b) At Ottawa: English Literature, English Composition, History, Algebra, Geometry, Trigonometry and Statics, Special French Literature, and Special French Composition.

Except in the case of English Composition or Special French Composition, which may be taken in addition to two other papers, the number of papers a candidate may take will be limited to two.

2. To this course may be admitted an applicant who

   (a) holds

      (i) an Interim or Permanent Second Class Certificate or an Interim or Permanent First Class Certificate or a Letter of Standing, or

      (ii) an interim or permanent teaching certificate valid in the schools of any part of the British Commonwealth of Nations, or

   (b) has taught for at least 5 months in the public or separate schools of Ontario during the school year 1954-55 under a Letter of Permission granted by the Minister to a School Board on his behalf,

   (c) has completed successfully the two Pre-Teachers'-College Summer Courses and has obtained the successful teaching experience required for admission to Teachers' College, or,

   (d) has completed successfully the first year of the Two-Year Teachers' College Course.

As the nature of the work will be very intensive, prospective applicants are advised to consult their local High School Principals regarding material to be studied and to make whatever preparation is possible before the courses begin. For details regarding examinations see page 31.

In addition to the applicants mentioned above, there may be admitted a limited number of teachers of Grade XIII classes who may wish to take one or two subjects for review purposes. Such teachers are reminded that the courses of study, and hence the prescriptions in English and languages, will be those for the school year 1954-55.

Guidance

ELEMENTARY

1. To this course may be admitted an applicant who
   (a) holds a Permanent Second Class Certificate or a more advanced permanent teaching certificate, and
   (b) submits the statement of recommendation for the course printed on the application form signed by an inspector, a principal or the Provincial Director of Guidance.
2. The subjects of the course will include the following:
   (a) Principles and Techniques of Guidance,
   (b) Tests and Measurements,
   (c) Group Work in Guidance.
3. A candidate who attends the course regularly, completes satisfactorily the required term work, and passes the final examination, will be granted an Interim Elementary Guidance Certificate.

INTERMEDIATE

1. To this course may be admitted an applicant who holds an Interim or Permanent Elementary Guidance Certificate.
2. The subjects of the course will include the following:
   (a) Mental Hygiene and Child Study,
   (b) Counselling Tools and Techniques,
   (c) Organization and Administration of Guidance and Elementary Statistics.
3. A candidate who attends the course regularly, completes satisfactorily the required term work, and passes the final examination, will be granted an Interim Intermediate Guidance Certificate.

SPECIALIST'S

1. To this course may be admitted an applicant who holds an Interim or Permanent Intermediate Guidance Certificate.
2. The subjects of the course will include the following:
   (a) Research and Statistics,
   (b) Adolescent Personality and Mental Health,
   (c) The Occupational World with a Survey of Related Education and Training.
3. A candidate who attends the course regularly, completes satisfactorily the required term work, and passes the final examination, will be

granted a letter stating that the course has been completed satisfactorily. The Specialist's Certificate in Guidance will be withheld until the candidate has submitted a thesis satisfactory to the Provincial Director of Guidance and until he has had successful experience in guidance certified by the Provincial Director of Guidance.

REFRESHER COURSE

If a sufficient number of duly qualified teachers apply for admission, a refresher course in guidance will be provided by the Ontario Department of Education. This refresher course will begin on Monday, July 18 and last for five days. The course will consist of morning and afternoon sessions and will include special lectures and group conferences. Special emphasis will be given to the techniques of the counselling interview. Recordings of actual interviews will be used to make this phase of the course as practical as possible.

This refresher course is open to applicants who hold a Specialist's Certificate in Guidance. The fee for the course will be $2.00.

High School Assistant's, Type B

To the summer course for the Interim High School Assistant's Certificate, Type B, may be admitted an applicant who has completed his academic standing for admission to the Ontario College of Education and (1) who holds a First Class Certificate issued on the completion of one session of attendance at an Ontario Normal School, and who has had at least three years of successful teaching experience in the public, separate or continuation schools of Ontario; or (2) who holds a Permanent Second Class Certificate issued after the completion of one session of attendance at an Ontario Normal School, and who has had at least six years of successful teaching experience in the public or separate Schools of Ontario; or (3) who holds a Permanent Second Class Certificate issued on the completion of a second session of attendance at an Ontario Normal School; or (4) who holds an Interim Ordinary Vocational Certificate and has had at least two years of successful teaching experience in the vocational schools of Ontario.

NOTE 1—A candidate who has been admitted to the summer course leading to the High School Assistant's Certificate, Type B, who attends throughout the course, and who successfully passes the examinations at the close of the course shall be granted by the Minister of Education an Interim High School Assistant's Certificate, Type B. The recommendation, however, will be withheld until the candidate has satisfied the examiners that he is competent to teach efficiently the subjects of the high school courses, either by undergoing practical tests or by submitting statements from inspectors of public, separate or continuation schools that he has taught successfully, for at least two years, Ontario school courses of a grade not lower than Grade V of the public or separate schools.

Service personnel may count a year of active service for a year of teaching experience up to a maximum of two years, but such candidates will be required to take a practical test in teaching.

NOTE 2—A candidate who is otherwise qualified and who holds a Permanent First Class Certificate issued on the completion of a second session of attendance at an Ontario Normal School, or who holds a Permanent First Class Certificate and for at least the last two years of his teaching experience has been graded better than "Average" by his Inspectors, shall be admitted to the final examinations of the regular College session leading to an Interim High School Assistant's Certificate, Type B, without further attendance.

NOTE 3—Any other candidate who is otherwise qualified and who holds a First or Second Class Certificate is required to attend the High School Assistant's, Type B, course from January to June before he is admitted to the final examinations leading to an Interim High School Assistant's Certificate, Type B.

NOTE 4—A candidate who has fulfilled the requirements for admission to the course leading to the Interim High School Assistant's Certificate, Type B, and who is exempted by the Minister of Education from attendance at the Ontario College of Education on account of equivalent training in another province of Canada or in another country of the British Commonwealth of Nations, may be granted a Letter of Standing by the Minister valid, for not more than one year from the date of issue, in a secondary school, or in Grades IX and X of an elementary school.

NOTE 5—A candidate who has been notified that he will be admitted to the final examinations of the regular College session leading to an Interim High School Assistant's Certificate, Type B, without further attendance (see notes 2 and 4), may, if he prefers, be admitted to the summer course, provided that he has not written the final examinations of the regular College session in May, 1955.

NOTE 6—The Interim High School Assistant's Certificate, Type B, was formerly called the Interim High School Assistant's Certificate. The academic requirement for admission to the High School Assistant's, Type B, course is a University degree obtained on graduation from a regular university course approved by the Minister of Education as to admission requirements and as to content of the undergraduate course.

NOTE 7—The Interim High School Assistant's Certificate, Type A, was formerly called the Interim High School Specialist's Certificate. The academic requirements for the High School Assistant's Certificate, Type A, are the same as for the former High School Specialist's Certificate. Only the High School Assistant's, Type B, course is offered in the summer course.

High School Principals' Course

The Department of Education will offer in 1955 a five-week summer course leading to a High School Principal's Certificate. The High School Principal's Certificate will be issued only upon the successful completion of the required summer course.

The principal of a composite school, appointed to commence his duties on or after September 1, 1953, is required to hold both a High School Principal's Certificate and a Vocational School Principal's Certificate. It is expected that the summer course leading to a Vocational School Principal's Certificate will be offered in 1956. Subsequently, these courses may be offered in alternate years.

To the 1955 summer course leading to a High School Principal's Certificate may be admitted an applicant who

(a) holds a Permanent High School Assistant's Certificate; and

(b) submits the statement printed on the application form, signed by the Superintendent of Secondary Education, that he has demonstrated capacity for leadership and has been graded above average by the inspector or inspectors concerned in each of two years of successful teaching experience subsequent to the date of his Permanent High School Assistant's Certificate.

The course leading to the High School Principal's Certificate will include the following:

(a) Philosophy and Objectives of Education,

(b) *Supervision,

(c) School Organization and Administration,

(d) School Legislation and Regulations.

* Credit for this unit will be allowed toward the degree of M.Ed. The examination for this part of the course will therefore be held in April following the summer course.

Home Economics

ELEMENTARY

This course deals with the fundamentals of Home Economics education, including the study of nutrition, meal preparation and service, clothing construction, textiles, home care and family living.

Upon successful completion of Parts I and II of the course, a teacher will be granted an Interim Elementary Home Economics Certificate, valid for part-time instruction to the end of Grade X in any school in which the teacher is otherwise qualified to teach.

To Part I of the course may be admitted an applicant who holds an Interim or Permanent Second Class, First Class, High School Assistant's, Ordinary Vocational or Vocational Specialist's Certificate, or a Letter of Standing.

To Part II of the course may be admitted an applicant who has completed successfully Part I of the Elementary Course.

NOTE—A candidate for admission to the one-year course at the Ontario College of Education for the Interim Intermediate Home Economics Certificate who holds an Elementary Home Economics Certificate will be exempted from attendance during the autumn term. It should be noted that this one-year course is not offered every year.

Industrial Arts

ELEMENTARY, TYPE B

To Part I of this course may be admitted a teacher who holds a Second Class Certificate or a more advanced teaching certificate or a Letter of Standing. An applicant who has completed satisfactorily Part I of the course for the former Manual Training Certificate, Type B, or Part I of this course, may be admitted to Part II of this course.

NOTE—The regulations respecting Industrial Arts and Crafts in rural public and separate schools provide that the Elementary Type B certificate is valid in rural public and separate schools, graded and ungraded. The regulations respecting Industrial Arts and Crafts in urban public and separate schools provide—

(a) that the Elementary Type B certificate is valid in a small urban school which, upon the recommendation of the inspector, has been required to operate under the regulations respecting rural schools;

(b) that the Elementary Type B certificate is not valid in a large graded rural school which upon the recommendation of the inspector, has been required to operate under the regulations respecting urban schools.

Length of course—two summer courses of 125 clock hours each. Part I and Part II will be offered in 1955. Classes start at 10 a.m. on Monday, July 4.

ELEMENTARY, TYPE A

To the Elementary Type A summer course may be admitted a teacher who holds a First Class Certificate or a High School Assistant's Certificate and one of the following:

(a) a letter of standing for Part II of the Elementary Type A course obtained prior to 1950,

(b) an Interim or Permanent Industrial Arts and Crafts certificate, Type B, or

(c) evidence of successful completion of the Industrial Arts and Crafts option of the course leading to an Interim High School Assistant's Certificate, Type B, at the Ontario College of Education.

Classes start at 10 a.m. on Monday, July 4.

Length of Course—The course will consist of 200 clock hours.

NOTE 1—The Elementary Type A certificate is valid for part-time instruction in grades IX and X in public and separate, high or continuation schools.

NOTE 2—Part I of the Elementary Type B or Part I of the former Elementary Type A is required for admission to the one-year course leading to the Intermediate Certificate.

SPECIALIST'S

To this course may be admitted a teacher who holds the Intermediate Manual Training Certificate or the Intermediate Industrial Arts and Crafts Certificate and who has had one year of subsequent successful teaching experience certified by the Inspector of Industrial Arts and Crafts.

Length of Course—three summer courses of 200 clock hours each. The course is divided into Parts I, II and III, which must be taken in order. Parts I, II and III will be offered in 1955.

Classes start at 10 a.m. on Monday, July 4.

NOTE—Students taking Shop Work should provide themselves with suitable shop clothing (overalls, shop coats or aprons).

Music

VOCAL (for Elementary Schools)

(1) Elementary, Type B. To this course may be admitted an applicant who holds a certificate qualifying him to teach in the public or separate schools of Ontario or a Letter of Standing or who holds the equivalent of Grade XII standing and has had musical training satisfactory to the Provincial Director of Music.

(2) Intermediate, Type B. To this course may be admitted an applicant who holds the Elementary, Type B, Certificate, or who submits evidence of successful completion of an equivalent course.

(3) Supervisor's. To this course may be admitted an applicant who holds the Intermediate, Type B, Certificate, or who submits evidence of successful completion of an equivalent course.

REFRESHER COURSE

The refresher course in music will begin on Monday, July 18 and last for five days. The course will consist of morning lectures by members of the summer school staff, and afternoon sessions to examine new teaching materials and to discuss special problems in elementary school vocal music.

This refresher course is open to applicants who hold a Supervisor's Certificate in Vocal Music. The fee for the course will be $2.00.

VOCAL (for Secondary Schools)

1) Elementary, Type A. To this course may be admitted an applicant who is qualified to teach in the secondary schools of Ontario or who, in the opinion of the Provincial Director of Music, is competent to teach vocal music in the secondary schools and has had musical training satisfactory to the Provincial Director of Music.

(2) Intermediate, Type A. To this course may be admitted an applicant who holds the Elementary, Type A, Certificate, or who submits evidence of satisfactory completion of an equivalent course.

(3) Specialist's. To this course may be admitted an applicant who holds the Intermediate, Type A, Certificate, or who submits evidence of satisfactory completion of an equivalent course.

NOTE—An applicant who was admitted to the Elementary Vocal, Type A, Course in 1945 or later is advised that before being admitted to the Specialist's Course, he must hold, in addition to the Intermediate Certificate—

one of

(i) The degree of Bachelor of Music of the University of Toronto,

(ii) The degree of Bachelor of Arts obtained in the honour course in Music at the University of Toronto,

(iii) The Associate Teacher's Diploma of the Royal Conservatory of Music of Toronto,

(iv) The Music Graduate in Pedagogy Diploma of the University of Western Ontario, or

(v) The Associate Teacher's Diploma of the Western Ontario Conservatory of Music.

INSTRUMENTAL

(1) Elementary. To this course may be admitted an applicant who holds a certificate qualifying him to teach in the schools of the Ontario provincial system or who, in the opinion of the Provincial Director of Music, is competent to teach instrumental music in the schools of Ontario.

(2) Intermediate. To this course may be admitted an applicant who holds the Elementary certificate or who submits evidence of successful completion of an equivalent course.

(3) Specialist's. To this course may be admitted an applicant who holds the Intermediate certificate or who submits evidence of successful completion of an equivalent course. See also note below.

NOTE 1—An applicant who was admitted to the Elementary Instrumental Course in 1945 or later, is advised that before being admitted to the Specialist's Course he must hold, in addition to the Intermediate Certificate, one of the degrees, certificates and diplomas listed in the Note above.

NOTE 2—Students attending the Music Courses will be required (i) to provide themselves with a limited number of text-books, particulars of which will be announced at the beginning of the course, (ii) to purchase choir music at a cost of not more than $1.50, and (iii) in the case of Instrumental Courses, to pay an instrumental rental of not more than $3.00.

Physical and Health Education

SECONDARY SCHOOL COURSES

Courses for secondary school women teachers will be offered at Queen's University, Kingston. These courses will lead to the certificates indicated below.

ELEMENTARY, TYPE A

To this course may be admitted an applicant who holds a certificate or a Letter of Standing qualifying her to teach in high, continuation or vocational schools, or collegiate institutes; or who intends to complete continuation school qualifications by this course.

INTERMEDIATE, TYPE A

To this course may be admitted an applicant

(a) who holds the Elementary Physical and Health Education Certificate, Type A,

(b) who holds the Intermediate Physical and Health Education Certificate, Type B, and is qualified to teach in the secondary schools, or

(c) who has been honourably discharged from active service in Her Majesty's forces and who is qualified to teach in the secondary schools.

SPECIALIST'S

To this course may be admitted an applicant

(a) who holds a High School Assistant's Certificate and an Intermediate Physical and Health Education Certificate, Type A, and who has taught for a period of at least one year in a secondary school in Ontario, or in Grades IX or X of a public or separate school in Ontario,

(b) who holds a High School Assistant's Certificate and a Supervisor's Certificate in Physical and Health Education, and who passes the qualifying examinations held at the beginning of the course, or

(c) who has been honourably discharged from active service in Her Majesty's forces and who holds a High School Assistant's Certificate, and either an Elementary or an Intermediate Physical and Health Education Certificate, Type A, and who passes the qualifying examinations held at the beginning of the course.

NOTE—Each applicant will be required to present to the principal on the first day of the course a medical certificate from her own physician indicating that she is physically fit to take the course. Final registrations will not be accepted and students will not be permitted to take part in the course until this condition has been fulfilled. The Department of Education does not consider itself liable for the cost of any treatment for illness or accident which may occur during the course.

ELEMENTARY SCHOOL COURSES

A combined course will be offered at McMaster University at Hamilton for men and women, leading to the following certificates:

ELEMENTARY, TYPE B

To this course may be admitted an applicant who holds an Interim or Permanent Second Class Certificate, an Interim or Permanent First Class Certificate, or a Letter of Standing valid in an elementary school.

INTERMEDIATE, TYPE B

To this course may be admitted an applicant

(a) who holds the Elementary Physical and Health Education Certificate, Type B, or a certificate in Health Teaching granted before September 1, 1946; or

(b) who has been honourably discharged from active service in Her Majesty's forces and who is qualified to teach in the public or separate schools of Ontario.

SUPERVISOR'S

To this course may be admitted an applicant

(a) who holds an Intermediate Physical and Health Education Certificate, Type B, or

(b) who has been honourably discharged from active service in Her Majesty's forces and who holds an Elementary Physical and Health Education Certificate, Type B.

NOTE—Each applicant will be required to present to the principal on the first day of the course a medical certificate from his own physician indicating that he is physically fit to take the course. Final registrations will not be accepted and students will not be permitted to take part in the course until this condition has been fulfilled. The Department of Education does not consider itself liable for the cost of any treatment for illness or accident which may occur during the course.

EQUIPMENT

All students in the Physical and Health Education Courses are required to wear the prescribed costumes in practice classes. The approximate cost of each costume is $10.00 for the women and $6.00 for the men. Printed instructions concerning this matter will be given out upon registration.

NOTE—Students in the Physical and Health Education Courses for elementary school teachers will be required to pay the same fee for social purposes as is paid by students who are enrolled in summer courses offered by McMaster University.

Primary Methods

The course leading to an Interim Primary Methods Certificate consists of two summer courses as follows:

PART I, dealing with special educational psychology, administration, methods and activities in Kindergarten and Kindergarten-Primary; and

PART II, dealing with special educational psychology, administration, methods and activities in the Primary Division (Grades I, II, III).

To either Part may be admitted an applicant who holds an Interim or Permanent Second Class Certificate, or an Interim or Permanent First Class Certificate, or a Letter of Standing valid in the elementary schools.

Either Part I or Part II may be taken first. Evidence of standing will be given upon the successful completion of each Part. An Interim Primary Methods Certificate will be granted to candidates who complete both Parts successfully.

NOTE 1—Repetition of successful attendance at either Part I or Part II of the course in Primary Methods will not be accepted in lieu of successful attendance at both Parts I and II, in meeting the requirements for the Interim Primary Methods Certificate.

NOTE 2—The holder of Part I of the Kindergarten-Primary certificate may complete her standing for an Interim Primary Methods certificate by successful attendance at the course in either Part I or Part II of Primary Methods.

NOTE 3—A teacher who holds an Interim or Permanent Kindergarten-Primary Certificate obtained through attendance at two summer courses in Kindergarten-Primary work may qualify for an Interim Primary Methods Certificate by completing successfully one summer course (either Part I or Part II) of Primary Methods.

NOTE 4—Students who enrol in a Primary Methods summer course will be required to pay a small fee for social events. The amount of the fee will be determined by the student body.

School Librarianship

This course will offer basic training for teachers who will serve as secondary school librarians. It will include School Library Administration; The Library Collection; Classification and Cataloguing, as related to school libraries. To this course may be admitted a teacher who

(a) holds a High School Assistant's Certificate,

(b) has a record of at least one year's successful teaching experience.

A teacher who completes this course satisfactorily will be given a letter to this effect.

Registration will be limited to 25 students.

Vocational Courses

ORDINARY VOCATIONAL

(Special Course for those holding a Permanent High School Assistant's Certificate)

An applicant who holds the Permanent High School Assistant's Certificate and who has the necessary trade experience to teach a Vocational subject may take a summer course leading to the Interim Ordinary Vocational Certificate.

The course includes the study of Vocational School Regulations, History of Vocational Education, Trade Analysis, Course of Study, Shop Plan and Equipment List.

The applicant will be required to pass an examination designed to test his attainments as a skilled worker in the trade concerned. The examination will be on the fundamental principles, operation, processes and skills of the trade, and will be in two parts: (a) written, (b) practical. In the practical examination he will be required to show his skill in a performance test. This examination will be given by the Ontario College of Education at times and places to be arranged.

NOTE—This course will be given only if there is a sufficient number of applicants.

VOCATIONAL SPECIALIST'S

The course leading to an Interim Vocational Specialist's Certificate requires two summer sessions of five weeks each. Either part may be taken first.

Part II will be offered in 1955 and will include the following:

1. Human Relations,
2. Economics,
3. Industrial History and Growth,
4. Special Methods II.

To this course may be admitted an applicant who

(a) holds a Permanent Ordinary Vocational Certificate,

(b) has an above-average grading by the Provincial Inspectors, and

(c) has standing in at least two Grade XIII papers.

NOTE—In addition to other requirements, Grade XIII standing is required in English (Composition and Literature) and any other four papers before an Interim Specialist's Certificate can be issued.

Elementary School Principals' Refresher

This course will be given in Toronto from Monday, July 4 to Friday, July 15 inclusive. The course will deal with —

(a) Supervision and the Training of Teachers in Service,

(b) Administration and the School Programme,

(c) Practical Psychology at the Elementary School Level,

(d) The Reading Programme,

(e) The Teaching of Written English,

(f) The Function of the Principal as Public Relations Representative.

Early application for admission is necessary, in order that the organization of the course may be completed successfully before the opening day.

A letter will be given to those who attend regularly and do satisfactory work.

To the course may be admitted an applicant who

(a) holds either a Permanent Second Class or a Permanent First Class Certificate, and

(b) submits the statement *which is printed on the application form,* signed by his inspector, that he has served for at least one year as principal of an Ontario public or separate school having at least three classrooms in use, or submits the statement *which is printed on the application form,* signed by his inspector, that he has been appointed as principal of an Ontario public or separate school having at least three classrooms in use, and that he will begin his duties in September 1955.

EXAMINATIONS

Summer Course Examinations

1. Examinations for certificates will be held at the close of each summer course at the centres of instruction. Applications for admission to these examinations shall be made to the principal, from whom time-tables may be obtained.
2. No fees are charged for these examinations.
3. To qualify for admission to these examinations, each candidate shall have been duly admitted to a summer course, shall have attended regularly and shall have completed satisfactorily the work of the course.

Appeals

A candidate who fails at the summer course examination for a certificate may have his case reconsidered if within two weeks after the announcement of the results, his appeal, with the required fee of $2.00, and a statement of the grounds upon which it is based, is lodged with the Deputy Minister. The fee will be refunded if the appeal is sustained.

August Departmental Examinations in Grade XIII Subjects

(1) Departmental examinations in Grade XIII subjects will be held in August at Ottawa, Toronto, London, North Bay and at Haileybury, Peterborough and Windsor, if a sufficient number of applications are received. Additional centres may be provided in the districts of Northern Ontario if requested. Question papers will be provided in Grade XIII English (Literature and Composition), History, Algebra, Geometry, Trigonometry and Statics, Physics, Chemistry, Botany, Zoology, Latin (Authors and Composition), French (Authors and Composition), French for French-speaking candidates (Literature and Composition). Full information, including forms of application and copies of the time-table, may be obtained from the Deputy Minister on or about July 4. The examinations will begin on Wednesday, August 17.

(2) An applicant for the August examinations shall

(a) hold

(i) an Interim or Permanent Second Class Certificate, an Interim or Permanent First Class Certificate, a Letter of Standing, or

(ii) an interim or permanent teaching certificate valid in the schools of any part of the British Commonwealth of Nations, or

(b) have taught for at least 5 months in the public or separate schools of Ontario during the school year 1954-55 under a Letter of Permission granted by the Minister to a School Board on his behalf,

(c) have completed successfully the two Pre-Teachers'-College Summer Courses and have obtained the successful teaching experience required for admission to Teachers' College, or have completed successfully the first year of the Two-Year Teachers' College Course,

(d) require credit or proficiency standing in one or more Grade XIII papers in order to obtain admission to an Ontario Teachers' College to which he has made application for admission in September 1955, or

(e) submit evidence that he holds an honourable discharge from active service in Her Majesty's forces, and that he has attended an Ontario university for at least 1 year but requires standing in one or more Grade XIII papers to complete the admission requirements for his university course.

NOTE 1—A candidate will not be admitted to the August examinations under (c) or (d) unless his application for admission to Teachers' College has been received by the Deputy Minister, Department of Education, Parliament Buildings, by August 5. It is not necessary to withhold the application until the Grade XIII certificate has been received. This certificate may be forwarded at a later date to complete the application.

NOTE 2—Where a candidate who was admitted to the August Grade XIII examinations under (c) or (d) does not attend an Ontario Teachers' College for the school year 1955-56, his Grade XIII certificate obtained in August 1955 will be cancelled by the Minister under section 11 of The Department of Education Act, 1954.

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